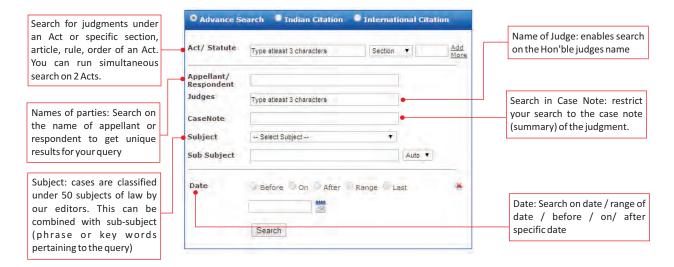


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Legal Search

The case laws in Manupatra are divided into fields. Each field contains a specific information (e.g., appellant/respondent name, judges name, equivalent citation, subject, judge name, citation, acts, rules, order etc). Legal search allows you to search on a specific field or a combination of fields.



Miscellaneous Searches



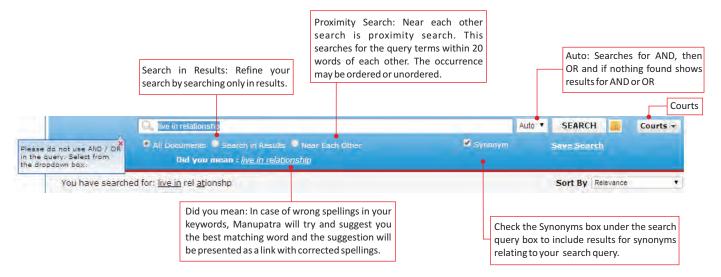
Bench Search enables search on constitution of bench, which may be combined with subject, judge name and court name field/s.



Manu Search

This interface gives you the single search box experience and assists you to search for key words, phrases, multiple phrases and more. You can perform Boolean search using Manu Search.

Simply type in your query and the search engine uses back end algorithms to give results based on relevancy. The results can be sorted on Decision Date; Title; Court Name and Relevance.

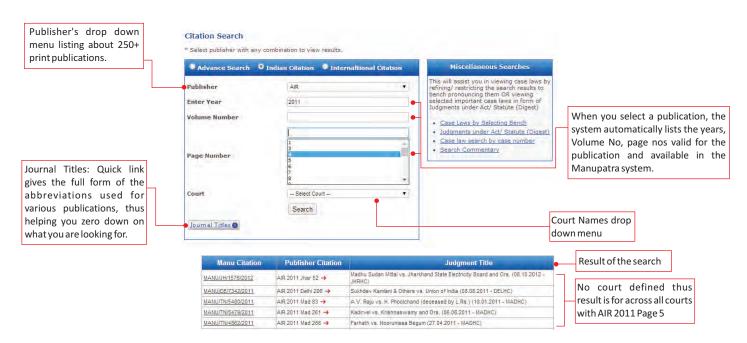


Citation Search

Manupatra has a powerful and exhaustive Citation search. While specifying all components of the citation, gets you unique result, inputting partial information of a citation also gets you results, which helps you identify the relevant document.

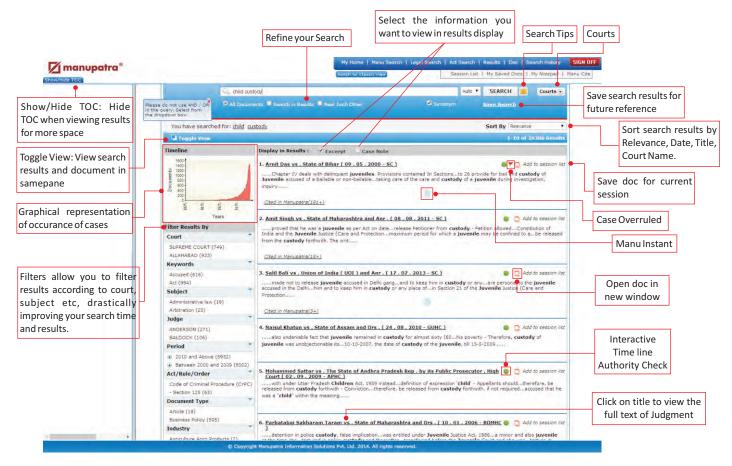
Click on Legal Search to access Citation Search.

Select from Indian Citation, International Citation



Select International citation to search for cases from US, UK, Srilanka, Bangladesh and Pakistan.

Search Results



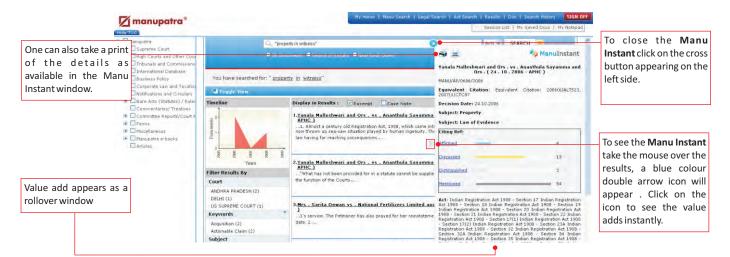
- **Filters** Filters on manupatra give you the ability to quickly focus on the documents that are most important to you. Using filters, you can narrow a search result list by jurisdiction key words, judges name, acts referred etc. When you run a search query, the results are automatically clustered under various heads such as Court, Document Type, Subject, Judge, Ministry, Period etc. making navigation easy for the user.
- You can **Sort** and re-sort results on Relevance, decision date, title of case and court name.
- Add to Session List allows to save documents for the current session to view, print or email directly from the session list
- **Display results** provides you with options to choose to view your result with Excerpts and Case Note
- **Timeline Graph** gives a pictorial depiction of **the** results, giving a quick preview of how the search results are spread across various years.
- Toggle view provides for viewing hit list and document in same pane, thus making browsing easier and faster.
- View document in new window allows ease in browsing by allowing you to open documents in different windows.

- Save Search allows you to save your searches for future reference. You can give the search result a name by which you may recognize the search at a future date.
 - You can MANAGE the saved searches by selecting the search you want to run from the list
 - You can delete or rename the selected search
- Search in results allows unlimited nesting option.
 You may narrow down the results by searching only in the results. Check the search in results button, input your query in the search box and click on Refine
- Authority Check provides for an interactive timeline which identifies later-citing cases. It makes it easy to pick out the best cases from a large collection of results by displaying cases in an intuitive graphical format. Vertical Axis displays list of Courts and the Horizontal Axis displays year range in which case has been further cited.
 - By rolling and holding mouse over a bubble, one can view extract of the case and no. of times it has been cited in future.
 - Citation Summary shows how many times case has been cited, in total and separately in Supreme Court and High Courts respectively



Manu Instant

This gives a bird's eye view of editorial enhancements in the judgments. The user can view fields like Case Note (based on which a user may decide to read the full text), cases referred with appropriate context of reference, equivalent citations, citing reference etc.



Query Definition

Displays the definition of the query words / phrases.

Take the mouse over the search word appearing as "You have searched for:" A popup will appear with the dictionary meaning.



Search in Search Results

Search bar to Refine your search now appears on top of your document to enable you to Refine your search while reading a document. You don't need to go back to Results page to search in search results.



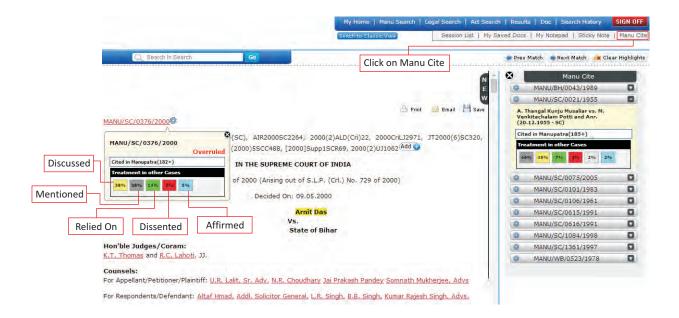
Court Selection

Court Selection in Manu Search: You can now choose to search in only Indian Courts or International Courts by making a selection from the dropdown. By default (court filter is unchecked) the site will show results from both Indian and International Courts.



Manu Cite

A gear like icon Settings is shown beside every manuid mentioned/linked in a document, which when clicked displays the number of times the judgment has been cited in other judgments. The treatment of the subject case in other cases is also depicted. Manu Cite when clicked from the top bar displays a sorted view of all the manuids mentioned in the selected judgment along with their cited count and treatment in other cases.

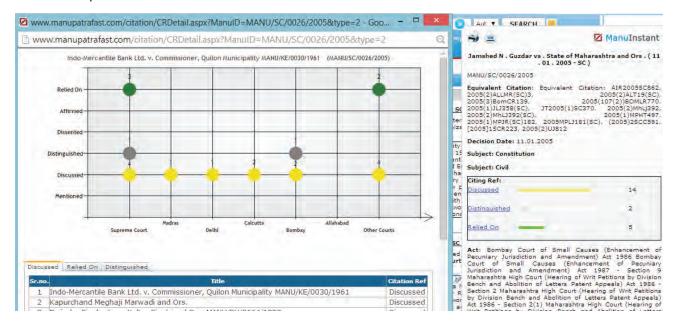


Citing Reference Graph

Feature: This feature will assist the User in knowing as to in what perspective cases mentioned in a particular judgment were treated or considered by the Court delivering judgment.

How it works:

- Open a judgment, go to Citing Reference template.
- Click on any of the treatment (e.g. Discussed/Mentioned etc).
- The popup will open up describing about the cases referred in this judgment and treatment given to those cases in Graphical format as well.



Timeline

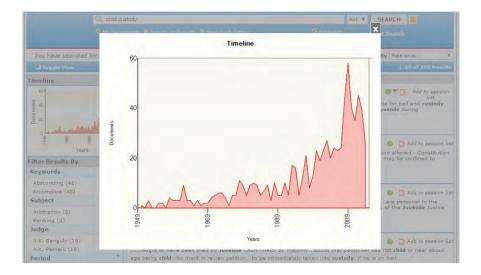
This feature will give user a quick info on number of verdicts passed and as available in Manupatra database with the help of graphical representation. This feature will help the researcher/ user to form a statistical opinion on prevailing prominence of legal issue during a particular year range vis-a-vis verdicts passed by the respective Courts, Tribunals and Commissions, Notifications as covered in Manupatra database.

The above mentioned timeline will appear at the top of search filter column



How it works:

To see the Timeline Graph in bigger frame click on the graph in smaller frame appearing in the search window.



Print Replica

- Print Replica is the scanned image of the judgment as appearing in the journal with page numbers.
- Manupatra provides Print Replica of Judgments from over 28 Print Journals.
- We currently have a growing repository of 1.2 lacs print replica online.
- Take a print out of the print replica of the judgment and submit to the courts.

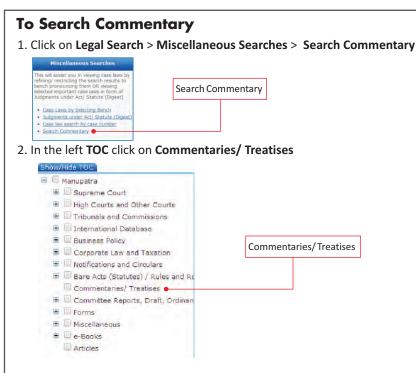




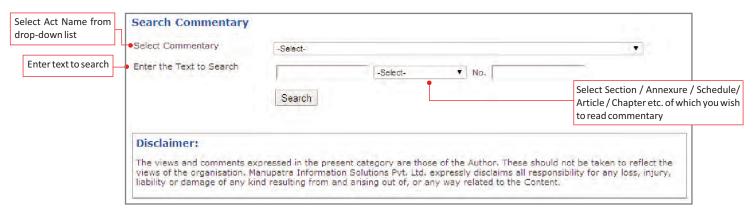
Search Commentary / Treatises

The following commentaries covering all major Acts are currently available online on www.manupatra.com. The repository continues to grow as more commentaries are added.

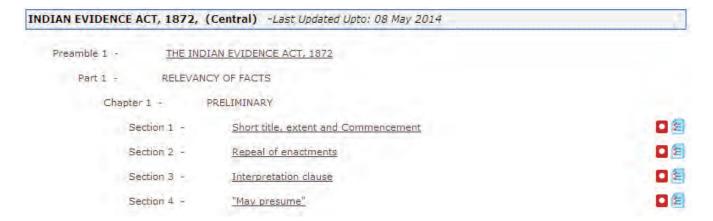
- Code of Civil Procedure, 1908
- Code of Criminal Procedure, 1973
- Companies Act, 1956
- Constitution of India
- Consumer Protection Act, 1986
- Copyright Act, 1957
- Court Fees Act, 1870
- Employee's Compensation Act, 1923
- Factories Act, 1948
- Indian Contract Act, 1872
- Indian Evidence Act, 1872
- Indian Stamp Act, 1899
- Industrial Disputes Act, 1947
- Jammu & Kashmir(Extension of Laws) Act, 1956
- Juvenile Justice Act, 2000
- Limitation Act, 1963
- Negotiable Instruments Act, 1981
- Specific Relief Act, 1963
- Suits Valuation Act, 1887
- Transfer of Property Act, 1882



The following interface will open.



- You may also view the Commentary through the Bare Acts Statute section.
- The acts which have the commentary will have the commentary of the section.



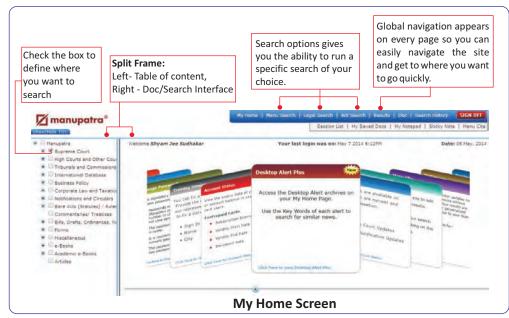
When you read the section of any Act, if commentary is available for the subject act, **«Commentary** icon appears. Click on the icon to read the commentary.

When there is a reference of a section of an act, in a judgment, clicking on the section gives you the option of reading the text of the Section of the Act or Commentary.



Navigation

Manupatra database provides
Tabs that makes navigation
through the site seamless.
Combined search, browse and
intuitive filters help you
narrow your results fast and
show related documents.
Search box allows you to run a
search without having to select
a specific source. This
improves your ease of use.



- Spilt Frame view allows for easy movement between databases and documents
- . Results return to the last active result list
- Doc return to the last viewed document
- My Saved Docs view the documents saved during various sessions. There is a provision to create folders and directly select documents for print and email. You may create personalized folders with option of password protection.
- Search History stores the last 20 searches. History displays your searches in reverse-chronological order, with your most recent search at the top of the list with the identifying information about each search appearing in adjacent columns.
- Flexibility to search in Selected databases or All databases. By default Manupatra searches in All documents. You may select any permutation combination of databases by checking the box next to database name, to restrict your search to selected databases.

Filters



Filters Filters on manupatra give you the ability to quickly focus on the documents that are most important to you. Using filters, you can narrow a search result list by:

- Jurisdiction/Court wise
- Key words
- Subject classification
- Judges name
- Period
- Acts Referred
- Document Type [judgment, act,

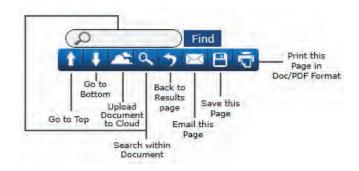
notification etc.]

- Industry type
- Ministry
- Department
- E-book
- Publisher

When you run a search query, the results are automatically clustered under the above heads making navigation easy for the user.

Floating Navigation

Print • Save • E-mail • Go back to results • Find within Document • Go to top • Go to bottom icons
 Appear on right bottom of the page on mouse roll over.
 Take your cursor to the right bottom of the page for these icons to appear. No need to scroll to top of the page.



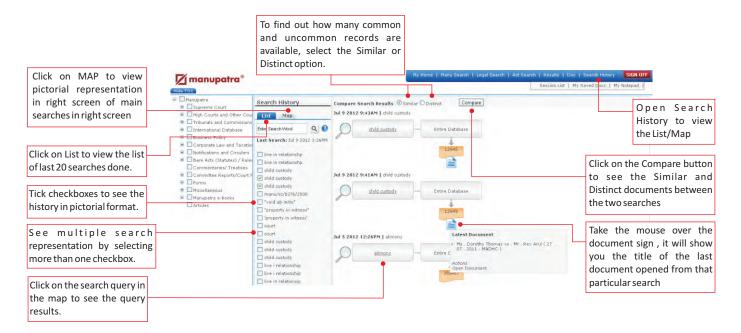
MAP

Features:

This feature will assist the user to easily understand his last searches done in graphical format as well so that one can see the difference among those searches.

How it works:

- Open Search history, click on the Map tab appearing on the page. On the left side of the frame you will see, your parent searches.
- Tick on the checkboxes against any of the searches to see the history in graphical format. You can see multiple search graphs by selecting more than one checkbox from the left search history frame.
- To go back to the listing format click on the List tab.



Bar Chart

Chronological listing of Bare Acts / Statutes shows the Bar Chart which gives yearwise listing of the Bare Act. One can click on the number appearing on the Bar to view Acts appearing in that year.



Kapture

While you are researching on Manupatra, the user has the option to search for information on words/phrases appearing in the documents from the web.

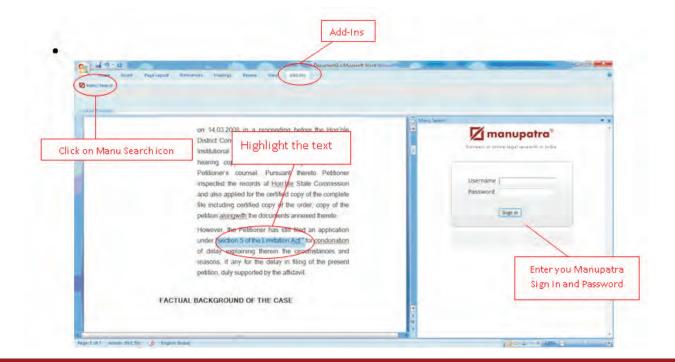


Manupatra Word Connect

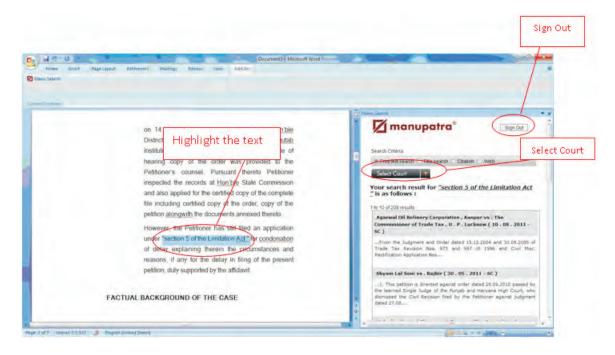
Users can new seamlessly access content and resources from Manupatra, the open Web and Word files on their desktop.

How to use:

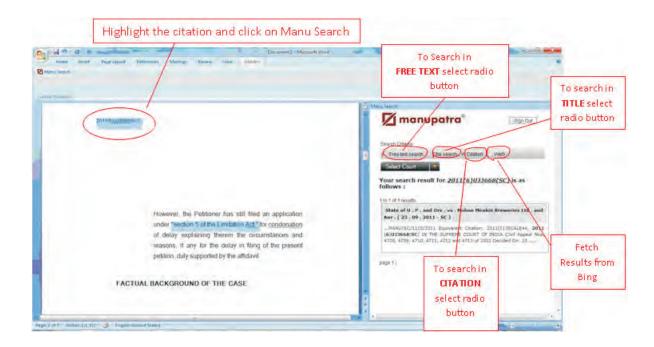
- Highlight the text in your doc file you want to search and click on Manu Search Icon appearing in Add Ins Menu.
- You will be prompted to Login to Manupatra.
- Please enter your Manupatra Sign In and password ensure no one is logged in with the same Sign in else it will give
 you "The session is already active" message.



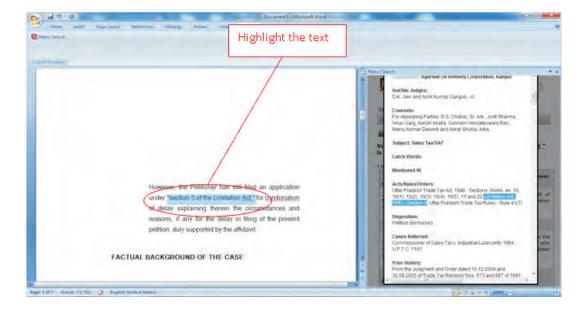
• Once you Login successfully you will be able to see the search results for your highlighted query. This will be a free text search and by default it will show results from Supreme Court. If you wish to see the results from other courts please select the court from Select Court dropdown. The list of courts you can see as per your subscription plan.



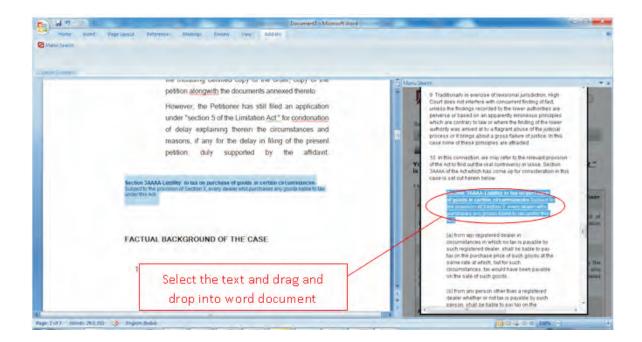
- You can also choose to search within the Appellant/Respondent (Field Search), Citation and on the Web as well.
- Also before closing the word document please do not forget to Sign out from Manupatra in the right frame.



• Click on any of the document title to see the full text.



• To copy any matter from search results, can drag and drop the text from the results/documents to your word file by highlighting the text and dragging the text to the cursor position. This saves you typing.

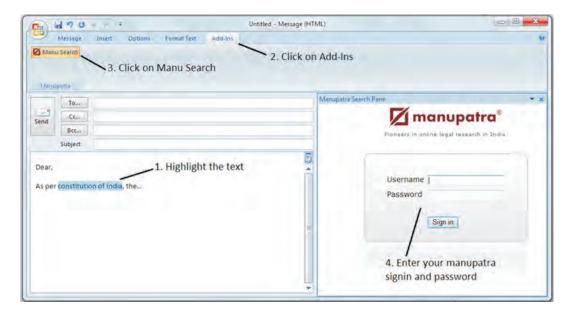


Manupatra Outlook Connect

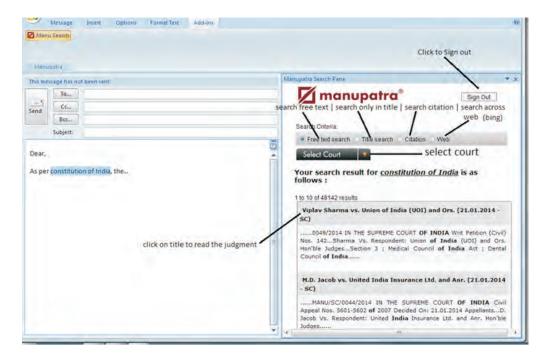
Users can now seamlessly access content and resources from Manupatra and the open Web from their MS Outlook while reading or composing email.

How to use:

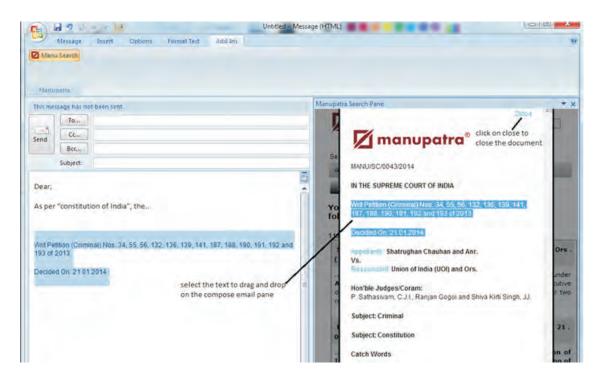
- Highlight the text in your email (reading or composing) you want to search and click on Manu Search Icon appearing in Add Ins Menu.
- You will be prompted to Login to Manupatra.
- Please enter your Manupatra Sign In and password ensure no one is logged in with the same Sign in else it will give you "The session is already active" message.



- Once you Login successfully you will be able to see the search results for your highlighted query. This will be a free text search and by default it will show results from Supreme Court. If you wish to see the results from other courts please select the court from Select Court dropdown. The list of courts you can see as per your subscription plan.
- You can also choose to search within the Appellant/Respondent (Field Search), Citation and on the Web as well.
- · Also before closing the mail item, please do not forget to Sign out from Manupatra in the right frame.



- Click on any of the document title to see the full text.
- To copy any matter from search results, can drag and drop the text from the results/documents to your word file by highlighting the text and dragging the text to the cursor position. This saves you typing.



Store Document on Cloud

Now upload any document from Manupatra to your cloud account (e.g. Drop box /Google Drive) at the click of a button

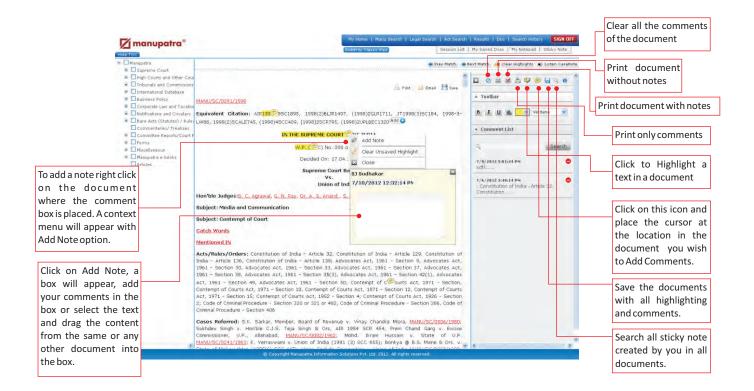
- Click on cloud icon (bottom icons) from documents page to upload the document to your cloud account.
- Click on the respective buttons (Dropbox/Google Drive) to Save the document to your cloud account.
- Google Drive works with below mentioned browser
 - Chrome, Firefox, Safari, Internet Explorer (only IE9 and IE10)
- Dropbox works with below mentioned browser
 - Internet Explorer 8+, Chrome, Safari 3+, Firefox 3+, Opera 9+

Sticky Note

Features:

Users can now mark comments, add a note as well as highlight any portion of text while reading the judgement, as per their personal requirement, for future reference.

- Open any judgement and click on the "Sticky Note" below "Sign Off" as shown below .
- You will notice sticky note control panel appearing on the right of the judgement.
- To start highlighting any text, select the pen-pad icon from the top options as shown here & select the text in the judgment.
- Using the tool bar you can select the colour/style for your highlighted text portion. User have an option of Bold, Italic and underline.
- They can also change the font type.



Print

Print Outs taken of Judgmensts from www.manupatra.com are accepted by Courts.

You can choose to take a print out in:

- · Single or double column
- Choose the format from Doc/ PDF/ HTML
- Select the font type and font size

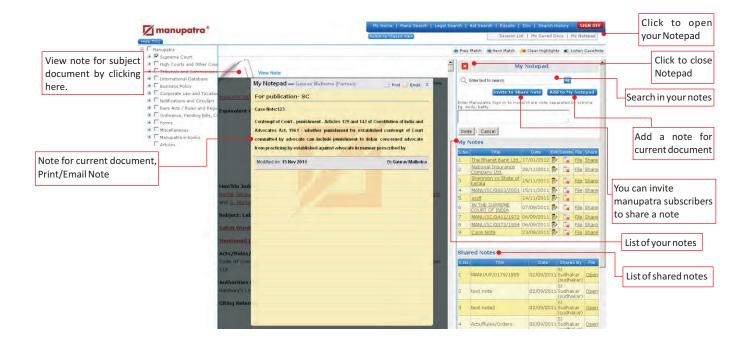
My Notepad

Features:

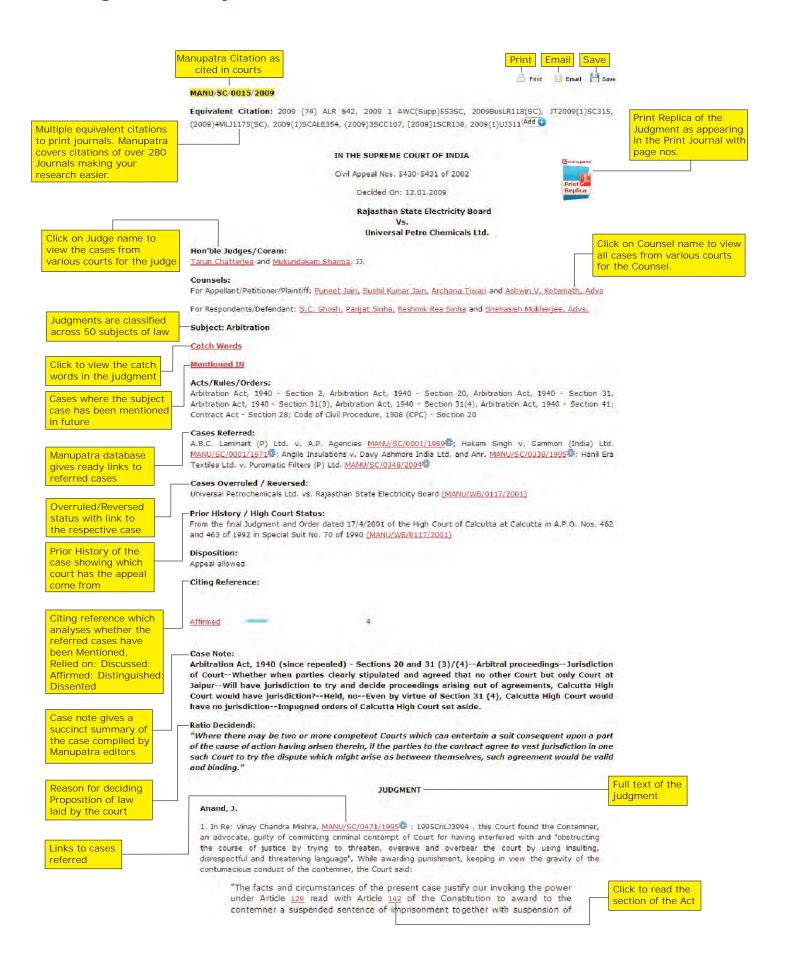
User can create/invite/share the note against a documents. The invitation can only be send to Manupatra's active ids

How it works:

- Open a case against which you want to create/invite/share note, Click on MyNotepad on the top Menu, and click on "Add to My notepad".
- To invite your colleagues (who are using Manupatra) click on on "Invite to Share Note" button. An email will be send with the document id against which you want to invite/share note to the users whom you have invited.
- All the notes written against that document will be displayed along with your note.
- You can view the note by clicking on the clip icon appearing on the top left of the document as soon as you create a note or you can also see if someone has invited you to share the note.
- · You can also search within note.



Judgment Template



Manupatra Search Alert

On www.manupatra.com you can save your search and use self explanatory nomenclature to name the saved search. NOW you can also set an ALERT to get results for your search query from the new documents which are added on site every day.

Eg. if you did a search for "gender justice" as a phrase and saved it under the name 'gender justice', you can now set an alert wherein, every time a new document is uploaded with "gender justice" as a phrase you will get an email alert with brief details of the document.

How to Use the Search Alert Feature

 Login to www.manupatra.com site as a subscriber and click on Manage Search on your my Home Page as shown in fig 1 below.

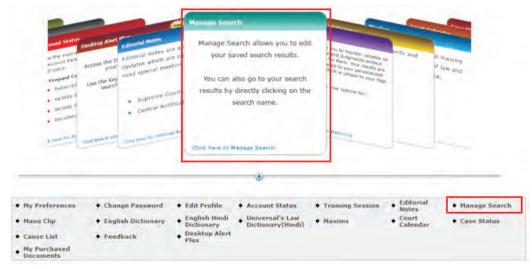


Fig 1

• Click on "Edit" link for the Search Name you wish to set an alert for. Select the number of Expiry Days (this is number of days for which you wish to receive Alerts for the subject search query). Click on **Update** [under Edit option]. Then click on **Enable** to initiate the Alert.

You can Disable the Alert at any point of time by clicking on **Disable** button against the Search Name.

S. No.	Search Name	Searched Date	Alert Start Date	Alert Expiry Date	Expiry Days	Edit	Delete	Set Alert
1	Itd edition	18 Nov 2013	18 Nov 2013	23 Nov 2013	1 -	Update Cancel		Disable
2	murder	21 Sep 2012			1 -	Edit	Delete	Enable
3	child custody	21 Sep 2012			3	Edit	Delete	Enable
4	almony	21 Sep 2012			5 =	Edit	Delete	Enable
5	new	21 Sep 2012			6	<u>Edit</u>	<u>Delete</u>	Enable
6	Test	21 Sep 2012			8	Edit	Delete	Enable

Fig 2

- Once the Alert is successfully Enabled, you will start receiving the Alerts on your registered email id as and
 when any judgment is uploaded on www.manupatra.com which contains your search query for which you
 have set the Alert. The email intimation will contain details of the document which you can access by
 Signing on to www.manupatra.com.
- Every user can set upto 5 Alerts at any point of time.

Desktop Alert

Manupatra Desktop Alert service is a complimentary service from Manupatra designed to help you stay connected with snapshots of legal events on all working days.

It is an internet application that resides on your desktop and is managed by the server component of our platform.

Key features:

- · No Registration required.
- This service is complimentary and takes only seconds to install.
- Manupatra will alert you on important caselaws, notifications, Statutes, news, etc., through crisp summaries.
- New Information flows on to your desktop so you don't have to access different sites to keep yourself updated.
- Does not interfere with your work. Desktop Alert remains in your Windows system tray. As soon as an alert is received, it "pops up".
- · Zoom In and Zoom Out feature is available.

Desktop Alert on Chrome is also available.

When you log in and go to your "manuclip page', by default it will show you judgments for the subjects you have selected.

You can view and change your options at any point of time and any number of times.

To Download Log on to: http://www.manupatra.com/downloads/lnp/

Manu Clip

This service allows you to monitor updates on Notifications and Judgments without actually searching for them. Your results are conveniently delivered to your personalized 'manu clip' page which is unique to your sign in.

To customize your options click on 'SELECT SUBJECT and NOTIFICATION SUBJECT'.

Select the subjects, ministries/departments or topics you would like to receive the updates on.

Select and Submit to store you choices.

To remove any selection, deselect the check box and to add any select the check box.

You also have the option of defining the number of days ranging from 1 to 30 days. All information is stored for last 30 days. By default it is last 7 days.

When you log in and go to your "manuclip page',by default it will show you judgments for the subjects you have selected. You can change your options at any point of time and any number of times.

